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| **21th jan 2023 – Monday - LOCATION Annona, Daalsesingel 51, 3511 SW Utrecht** | |
| 12:45-13:00 | Walkin, Coffee, setting up any materials you need to discuss. |
| **13:00 – 13:15** | **(5 mins) Icebreaker**  **START:** **The goal of the day is:**   * Achieve clarity and alignment on our goals, vision, and success strategies (Creating our EPIC). * Assign actionable tasks to each team member (Formulating our stories and understanding their purpose). * Identify and prioritize tasks for quick wins in the next 1-2 months.   **TOOLS:**   * **Tools for the Session:** * Mural: Interactive whiteboard for brainstorming. * Planning Board for task organization, with TAIGA, you will recieve an email beforehand. * Reference Documents: Past records and quick links for easy access. * **Quick** [**links**](https://docs.google.com/document/d/1BMcxpXaaLgopw2luDwZ-FWdehQIQLdIymvwMnk4QEpM/edit)**:** |
| 13:15-13:30  (30 mins) | **Vision Presentation and Agreement**   * Mini [presentation](https://www.canva.com/design/DAFxyr-Lf8U/62AOLSoH9lt5g6PFrGDfxQ/edit?utm_content=DAFxyr-Lf8U&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton) by Chris on the current vision and machinery templates. * Group discussion and consensus-building on the vision using the ideation board. |
| 13:30 – 14:30 (60 minutes) | **Idea Generation and Problem-Solving Session**   * **How Might We Questions:** Exploring solutions and strategies for specific tasks and objectives. * **Crystal Ball Exercise:** Predictive planning for future scenarios. * **Contingency Planning:** Developing backup strategies. * **SMART Goals:** Ensure at least one idea focuses on integrated supply chains and one on production optimization. |
| 14:30 – 15:00 | **Task Allocation and Commitment**   * Interactive session where team members bid on and select tasks. * Finalizing responsibilities and setting preliminary deadlines. |

**question(s) to be answered in ideation session:**

* What specific goals or outcomes do we aim to accomplish in this project, and by what deadline?

A:

* What are the specific tasks assigned to each team member, and what are the deadlines for these tasks?

A:

* What are the specific challenges or opportunities we are addressing, and how will our solutions or ideas directly impact these?

A:

* What measurable criteria or key performance indicators will we use to evaluate the success of our project by a certain date?

A:

* What is the concise summary of our project's current status, and how can this be regularly updated and communicated effectively?

A:

* What are the specific boundaries or limitations of our project scope, and what activities or tasks fall outside these parameters?
* What specific resources (time, budget, personnel) are allocated for each task or goal, and are these allocations realistic and sufficient?
* What potential risks or obstacles might we encounter, and what specific contingency plans do we have in place?
* Who are the key stakeholders in this project, and how will we engage with them effectively and keep them informed?
* How will team collaboration be facilitated, and what tools or methods will we use to ensure effective communication and teamwork?
* How will we review the progress of our project, and what is the process for making adjustments to our plan if necessary?

nog niet het model hebben staan.

Het model om het keten probleem is om zoiets aan te passen.

Dat er een structuur is waar ze de probleemen met oplosseN

Hoe ga je samenwerking met universiteiten aan

Hoe ga je samenwerking met organisisch studenten creeren,

In een model wat iedere 6 maanden terug komt.

in 6 maanden moet er een probleem geselecteerd zijn, en dan moet het na 6 maanden verder gaan.